

Molly Brunner

Graphic Designer

☎ (505) 553-1327 ✉ Mbrunner2015@gmail.com 🔗 LinkedIn.com/MollyBrunner 📍 Michigan

SUMMARY

Successful graphic designer with 5+ years experience in the field, encompassing the complete design process. I'm excited to work for a company that values creativity and provides opportunities to engage in diverse design projects. I'm looking for a role where I can fully apply my graphic design skills, experiment with innovative ideas, and contribute to visually compelling work that aligns with brand goals. Proficient with Adobe Creative suite with strengths in:

- InDesign
- Illustrator
- Photoshop

EDUCATION

Bachelor of Fine Arts
Concentration in Graphic Design
Northern Michigan University

EXPERIENCE

Graphic Designer

Mitchell Graphics

2022 - Current

Managed a high volume of concurrent projects, handling an average of 15 jobs per day and leading in project volume at Mitchell Graphics with a total of 1862 jobs in 2023 and 1748 jobs in 2024. Skilled in adapting design styles to align with diverse brand guidelines across multiple projects. Extensive knowledge of offset printing, with expertise in designing files for optimal print quality. Well-versed in folding specifications and file sizing to ensure precise production standards. Successfully managed time-sensitive projects, overseeing processes from preflighting, design, and through to press. Collaborated closely with project coordinators, sales representatives, and customers to guide projects from initial concept to final production, maintaining clear communication to fulfill design requirements. Contributed to the development and optimization of the workflow software (PDF Review) to streamline usability, enhance customer experience, and expedite approval times. Proficient in Pit Stop Pro, developing customized programs for efficient PDF prepress adjustments, ensuring print-ready files meet quality and efficiency standards. Experienced with XMPie, coding variable data to meet unique customer specifications and targeted mailing lists.

Graphic Designer

Brunner Utility Aviation

2020 -2022

Filed invoices daily. Designed additional advertisements for the growth of the company which includes a capability brief. Managed and updated the website with news, photos, and overall maintenance. Headed many projects including enforcing a new Covid-19 procedure.

Department of Natural Resources ST

Michigan DNR

2019

Responsible for a positive experience through direct contact with customers. Performed numerous clerical tasks. Handled cash flow and property.

Website Manager

Infinity Gymnastics

2018-2019

Responsible for maintaining optimal website performance for client site. Developing effective website management techniques and procedures.

REFERENCES

Available upon request

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🔗 [LinkedIn.com/MollyBrunner](https://www.linkedin.com/in/MollyBrunner)

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To view my portfolio please visit -

https://drive.google.com/drive/folders/11qpWtvF7X1gnaOeYUemFHlnBjbeYQXkE?usp=drive_link